

SHOTTESWELL VILLAGE HALL COMMITTEE MEETING HELD ON 8th MARCH 2022 (045)

PRESENT: BZ, HW, SB, JC, GN, AO, CJ
LC and TC (via Zoom)
APOLOGIES:

Minutes

The minutes of Tuesday 18th January March were approved. (GN proposed; HW seconded.)
It was agreed that CJ would take the minutes for this meeting.

Chair's Remarks

BZ reiterated that committee meetings are an opportunity for members to raise queries or issues of concern.

Matters Arising

- DBS checks completed for BZ, CJ, TC and LC
- First Aid - Village Event. There is a possibility this will be run by Warwickshire Fire and Rescue. A date to be agreed and advertised.
- Sound Acoustic boards - CADENT are not funding any projects at the current time. HW is exploring other avenues of funding.
- Information Commissioner's Office (ICO) completed - this is displayed on the notice board in the hall
- CCTV - the cameras have been repositioned to allow more extensive coverage
- New fire extinguishers have been purchased
- Eye wash stationed arrived and is in the kitchen

Treasurer's Report

£4600 income (COVID grant £2267) £1937 income from hirers and fundraising since the 18th January

Expenditure £2041

Expenditure - Safe Links, DBS, Garretts Electricians for the heating system, RETHERM, Acerman's Arboriculture

Water Plus bill £125 which is significantly higher than previous quarters. Water usage is being monitored on a weekly basis.

Current balance £17,221 in both accounts

Discussion held about an amount to be kept as a contingency fund. This will be discussed in further detail at the next meeting.

Lettings

The hall remains busy with lots of bookings. An up-to-date calendar is available to view online.

Moving Forward

Discussion held about the amount of time committee members are spending cleaning the hall between lets. Due to updated COVID guidance, the level of cleaning required between lets has changed. This was discussed and agreed upon by all members.

Parking - No parking signs purchased and will be used to encourage parking in the hall car park.

Breakfast

The committee has been approached by an external group to attend a future breakfast between 11:30-12:00.

Costing of breakfast discussed along with where produce can be purchased. Agreement made over where produce will be purchased in the future.

Pastries (croissants and pain au chocolate) will be available to order for the next breakfast.

CJ proposed that all proceeds from the March breakfast to be donated to the Disasters Emergency Committee. BZ seconded this proposal. Information about this to go on the flyer which will be delivered to all houses in the village in the week before the breakfast.

The June breakfast will be on Sunday 26th June.

Christmas Questionnaire

The Village Hall committee has read each of the responses to the questionnaire sent out in December and are pleased with the positive feedback. The committee is encouraging villagers to plan and lead activities at the village hall.

Maintenance

Solar Panels - the proposal is for the panels to be placed on the main roof of the hall as this will be the most cost effective and efficient. Eco Sun Power will provide an updated quote for this new proposal. When the new proposal has been received, along with quotes from three different companies, the committee will discuss a plan of action.

Front doors - discussion held about options for new front doors for the hall. BZ will explore options for a new front door and present these to the committee at the next meeting.

PAT testing completed on the 8th March.

AOB

The Constitution will be discussed in detail at the next committee meeting.

AGM - This will be discussed at the next meeting as there is the potential to move future AGMs to Spring.

Recycling and rubbish collections are changing in August. BZ proposed purchasing a specific bin for recycling waste. This was seconded by HW. BZ to look into options for new bins.

Keys are left in the key safe for hirers of the hall. It was agreed that key holders would remain the same within the committee and no further keys would be distributed to any other hirers.

Electricity - TC contacted by a third party about future electricity contracts. TC to forward details which will be discussed at the next committee meeting.

Date of the next meeting - Tuesday 10th May 7:30pm in the Village Hall

Approved by committee, 11th May 2022.

B Jammett