

SHOTTESWELL VILLAGE HALL COMMITTEE MEETING HELD ON 21<sup>ST</sup> MARCH 2023 (052)

PRESENT: Ben Zammett, Claire Jeffrey, Terry Clark, Linda Clark, Jeanette Coogan. Harriet Jordan, George Nell, John Barker.

APOLOGIES: Hilary Wareing, Anne Omer.

MINUTES: Minutes of 28<sup>th</sup> February, 2023 were approved and signed. Proposed TC, seconded JC.

MATTERS ARISING:

Pudding bowls have arrived and are in use.

Nothing further to report on electricity.

A port feeding the projector is not working and we need to pay an invoice for the access point. (£250 inc. VAT).

We needed to change our colour choice on the acoustic boards:- still white on the ceiling but now sage for the walls (all installed and a very good match).

The Access Policy with no changes was agreed. Prop. LC, Sec. HJ.

The raffle at the January breakfast raised £35. This wouldn't be a regular feature.

The Parish Council had been invoiced for use of the hall.

LETTINGS/HALL PUBLICITY: A booking on 23<sup>rd</sup> April had been cancelled. To encourage more bookings more publicity was needed:- two banners we already have to be displayed (one on second turn with MP's permission), notices on community noticeboards, etc. JB offered to produce a small flyer with pictures and QR code. A provisional booking by the church was to be confirmed either way over the next few days.

TREASURER'S REPORT: BT have acknowledged we will be getting four payments back from when we had two contracts running at the same time. We could instigate a complaints procedure.

There was a total of £15030 in the accounts, £3764 of which was in the Co-op. This was £1300 less than we started the year with. The projector and screen and sound acoustic boards had cost £8450. Installation had cost an additional £865 for the electrician. There was an outstanding amount of £257 to be refunded by BT.

SSE (electricity provider) had told us that the feed-in rate was going up by 0.9p starting in April.

Quiz night raised £467 and we accommodated the maximum of 40 people seated for food.

FUNDRAISING: List of winners of 100 Club will be updated on the website.

A Race Night on Saturday, 22<sup>nd</sup> April at 7.30 p.m. to be organized. Just a bar, no food to allow more space. Committee to sell ownership of the dogs beforehand and a programme prepared.

Film night with bar was discussed. BZ to find out more. We should assess response and consider showing films during the winter.

Possibly plan something for Hallowe'en.

CONSTITUTION UPDATE: Advice has been sought from Halls Together and a document is to be circulated.

**MAINTENANCE:**

We need another cover for the fan speed control in the main hall as the original has gone missing.

The PAT testing has been postponed until 27<sup>th</sup> March.

One of the sound acoustic boards had fallen down so the company would be contacted to replace it.

Discussion as to whether we should buy an 'A' frame ladder and where to keep it. Cost could be up to £400 (4m to 9.5m). The insurance to be checked re caveats for volunteers and ladders.

There was a potential issue with the heating system which seems to take time to adjust seasonal changes in weather.

LC asked if she could use preserver on the shed some time this year as it hasn't been done for a while.

A.O.B.

Breakfast prices. It was agreed to increase the price to £8 for a main and £5 for a mini (from £7 and £4.50) due to significantly rising costs. Proposed GN, seconded TC. Next breakfast would be on 21<sup>st</sup> May.

New Birthday Club board. There was general agreement to buy one as the home made boards were very time consuming, needing repeated painting. Prices would be circulated.

DATE OF NEXT MEETING: Either 18<sup>th</sup> or 27<sup>th</sup> April. TBC.

**Approved by Committee – 9<sup>th</sup> May 2023**

*B Jammett*