

SHOTTESWELL VILLAGE HALL COMMITTEE MEETING HELD ON 10TH JANUARY 2023 (050)

PRESENT: Ben Zammett, Linda Clark, Terry Clark, Hilary Wareing, Anne Omer. Jeanette Coogan, George Nell, John Barker, Harriet Jordan.

APOLOGIES: Claire Jeffrey.

MATTERS ARISING: None.

TREASURER'S REPORT: TC reported that we currently have a balance of £21,600 of which £10,300 is held in the C.B.S. This includes a grant of £6650 from the Lottery for sound-boarding. WaterPlus now require monthly not quarterly payments (about £30 per month). Electricity bill of £331 has just been paid. Annual cost of electricity is £1485 with £540 reimbursed from Ofgem. The Ofgem rate is fixed for another 18 years. Total regular outgoings p.a. are £4500 against an income from lettings and equipment hire of £8000 for last year.

LETTINGS: There is no confirmation of the potential two classes per week of Pilates. Other regular bookings in place but nothing for Thursdays and Fridays. The hall remains popular for parties and there was discussion about a booking in May. Decided on an 11.30 p.m. curfew. Agreed that we would display our advertising banners nearer the main road and in the park in the spring. An invoice would be sent to the Parish Clerk for use of the hall for the last two years.

POLICIES AND DOCUMENTS: All current policies and documents had been viewed by committee members prior to the meeting and it was agreed that they should be signed. It was confirmed that CJ remains as the Safeguarding Officer. A new Access policy is still to be finalised.

SOUND ACOUSTIC BOARDS: Colour charts were available and it was agreed to have white ceiling boards (to match the paint) and after some discussion and thinking about any future redecoration the colour GLACIER was chosen for the seven wall-mounted boards (a fairly neutral colour).

LAND REGISTRY: As part of the recent Lottery application we had been asked for proof of ownership of the village Hall. BZ proposed and HW seconded that we should ask the Lottery to accept a signed letter from our solicitors and this was agreed.

GRANTS AND FUNDING: There is a grant available through Warm Hub and Think Active and possible options were a P.A. system or a projector and screen which was the preferred option. This might be part-funded from another source. We already have one supplier's costed proposal and a local supplier has visited the hall and advised against having a wall-mounted TV as an alternative. He has provided a specification and cost for a similar system to the one we already have for a screen mounted to the curtain pelmet, a ceiling mounted projector and sound bar over the pelmet plus two blue tooth speakers. He has quoted £4860 (incl VAT) which excludes the cost of an electrician. It was agreed we should promote this facility for race nights, training, film nights, etc. All agreed. Reminder to check our contents insurance and advise our insurers of the additional contents.

ELECTRICITY: Since we are tied into a contract until September 2023 we could only consider monitoring the ambient temperature and usage until then. We have been advised to start the process of obtaining a new contract in March – 6 months prior. We would check whether the thermostatic valves in the toilet area were working effectively.

A.O.B.

1. Aim to reduce our use of paper by invoicing electronically and using a weekly or monthly summary of invoices. Also possibly advertise the breakfasts quarterly.
2. Consider marking the 50 years of Shotteswell Village Hall next year.
3. Reduce the number of messages on Whatsapp.
4. Check tables and chairs for damage, particularly metal trims around Gopak tables.
5. A prize was offered for a raffle at the next breakfast as the one at the Christmas breakfast was a great success.
6. A piece of kitchen equipment had been donated.
7. The E.V. charger is not used very much but it is not costing us anything.
8. Fundraising; A Quiz Night was planned for 28th January, the ticket price of £8 to include hot food.

DATEs OF NEXT MEETINGS: 28TH February at 7.30 p.m.

21st March at 7.30 p.m.

The meeting closed at 9.20 p.m.

Approved by committee - 28th February 2023.

B Zammett